

**Weedsport Free Library**  
**Zoom meeting**  
**December 2020 Board meeting minutes**  
**December 10, 2020**

**Members present:** Sarah, Alison, Wendy, Cheryl, Bob, Linda, Paul, Ted, Kimberly, Megan and Chris

**Meeting called to order:** by Wendy @ 6:34 p.m.

**Secretary's report:** Paul

\*November 2020 secretary's report Alison moved to accept, 2<sup>nd</sup> by Megan, all in favor

**Treasurer's report:** Megan

\*School money is in. Some funds from Amazon smiles. \$500 donation from Bill & Linda Bibbens. Paul moved to accept, 2<sup>nd</sup> by Sarah, all in favor.

**Credit card (for Director and Assistant)**

\*Director and Assistant \$1000 each. That has been working for awhile now.

Sarah moved to accept, 2<sup>nd</sup> by Paul, all in favor.

**Credit card (For bookkeeper)**

\*Limit of \$3000. Heather could have card she does a lot of the payments from home and we receive the statement at the library to review.

Sarah moved to accept, 2<sup>nd</sup> by Alison, all in favor

**Director's report**

\*Statistics are down from October but that is typical and then the rise in Covid cases locally. Still offering curbside and keeping an eye on Yellow and orange zones. The meeting room has been being utilized for people to do Zoom meetings and grandparents doing virtual school time with children. Online story time and take and make crafts are going very well. Lego club has not might take a break from that for a little bit. Wendy confirmed with the school and they will still be doing snow days.

**Holidays 2021**

\*July 4<sup>th</sup> falls on the weekend July 5<sup>th</sup> is the Federal holiday so the library will close on that day. Chris made a motion, 2<sup>nd</sup> by Megan, all in favor

**Tribute tree & Holiday raffle**

\*Tribute tree is going very well. Raised \$109 so far. Donna and Amy were in and thrilled to see it. Raffle tickets need to be in by December 16<sup>th</sup> \$700 so far.

**Policies and Procedures**

\*Need to work on the job description and minimum standards for library.

### **Building and Grounds**

\*Lights are all up. John has not invoiced yet.

### **Finance and Long-range planning**

\*Computer licenses are coming up \$5900 down 5% from last year. Jeanette and Loren Peterson would like to pay for one computer from the Peterson foundation. Usually hear about the bike pricing in May or June and delivery is typically in late summer to early fall.

### **County funding**

\*As of a couple of days ago the funds were still in there the final vote is tonight.

### **Budget 2021**

Paul made a motion, 2<sup>nd</sup> by Ted, all in favor

### **New board members**

\*Don Burdick has agreed to join the board and Chris James is also a yes.

### **Officers 2021**

\*Everyone has agreed to continue in their current positions and Sarah will take over for Chris as secretary.

Next meeting is January 28, 2021 at 6:00 p.m. Via Zoom

Annual meeting then adjourns and then regular January meeting

### **Adjourn at 7:06 p.m.**

\*Paul made the motion, 2<sup>nd</sup> by Ted, all in favor